

# Application for land information memorandum

Section 44a, Local Government Official Information and Meetings Act 1987



<b>OFFICE USE ONLY</b>	Date received and time: _____
Application No: _____	Date issued and time: _____
Receipt No: _____	Fee paid: _____

- Urgent Service (\$365)** (Urgent timeframes, refer to back of application form)  
No refund available for the Urgent Service
- Standard Service (\$265)** (Within 10 working days as per legislation)  
Prices are inclusive of GST  
Cancellation Processing Charge of \$60 applies to the Standard Service, once either received or entered into our system.

## PROPERTY DETAILS (mandatory)

Street address and suburb: \_\_\_\_\_  
\_\_\_\_\_

Legal description: – Lot and DP: \_\_\_\_\_ CT reference only: \_\_\_\_\_

Does the property have a swimming/spa pool?     Yes     No     Unknown    Owner Name \_\_\_\_\_  
(if known)

## APPLICANT'S DETAILS (mandatory)

Name of applicant: \_\_\_\_\_

Client Reference (if applicable) \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone (home): \_\_\_\_\_ (work): \_\_\_\_\_

(mobile): \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## CHOOSE PREFERRED DELIVERY METHOD (please tick one)

Location for collection: (Please tick one)     Central (including:  Waiheke     Great Barrier)  
 Henderson     Papakura     Orewa     Manukau     Pukekohe     Takapuna

Standard Post/DX Mail: (Complete if different from above)

Mailing address: \_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_

Fax (report only): (Complete if different from above)    Fax: \_\_\_\_\_

Email (report only): (Complete if different from above) \_\_\_\_\_

Courier (Street Address): (Complete if different from above) \_\_\_\_\_  
(Additional courier charge will apply)

## PAYMENT METHOD (please tick one)

Cash or Eftpos (Only available if application is made in person)

Cheque (Service available by courier, post or in person)

Customer Account \_\_\_\_\_

Credit Card

Amex     Master card     Visa

A 2% surcharge will apply for all credit card payments.

Over the counter credit card payment services are available at our Service Centres. However, online credit card payment services are available only at the following offices:

- Central
- Henderson
- Takapuna

(See below for location)

Applications and payments can be made at any of the Service Centres listed below:

## CONTACT DETAILS

POST: Private Bag 92300, DX CX 10032, Auckland 1142, New Zealand

LOCATION	EMAIL	IN PERSON	URGENT SERVICE
<b>Central</b>	limscentral@aucklandcouncil.govt.nz	35 Graham Street, City	4 hours (Legacy Auckland City)
<b>Henderson</b>	limshenderson@aucklandcouncil.govt.nz	6 Henderson Valley Road, Henderson	3 working days (Legacy Waitakere City)
<b>Manukau</b>	limsmanukau@aucklandcouncil.govt.nz	4 Osterley Way, Manukau	3 working days (Legacy Manukau City)
<b>Papakura</b>	limspapakura@aucklandcouncil.govt.nz	35 Coles Crescent, Papakura	3 working days (Legacy Papakura District)
<b>Pukekohe</b>	limspukekohe@aucklandcouncil.govt.nz	82 Manukau Road, Pukekohe	3 working days (Legacy Franklin District)
<b>Orewa</b>	limsorewa@aucklandcouncil.govt.nz	50 Centreway Road, Orewa	3 working days (Legacy Rodney District)
<b>Takapuna</b>	limstakapuna@aucklandcouncil.govt.nz	1 The Strand, Takapuna	3 working days (North Shore City)
<b>Gulf Islands:</b>			
<b>Great Barrier</b>	limswaiheke@aucklandcouncil.govt.nz	Hector Sanderson Road, Claris, Great Barrier Island	3 working days (Legacy Auckland City)
<b>Waiheke</b>	limswaiheke@aucklandcouncil.govt.nz	10 Belgium Street, Ostend, Waiheke Island	4 hours (Legacy Auckland City)